



SAP Business One

CERTIFICATE LEVEL

SAP (B1): BUSINESS OPERATIONS & FINANCIAL MANAGEMENT

This programme covers key financial, banking, inventory, and purchasing transactions within an enterprise system. Participants will learn to set up master files, process transactions, and generate reports, ensuring accuracy and efficiency in financial and inventory management

Target Audience:

1. Finance & Accounting Professionals
2. SAP End Users & Consultants
3. Business & Finance Graduates
4. IT & ERP Professionals
5. Entrepreneurs & Business Owners

Modules	Are covered
Product Introduction and Creating Master Files	Chart of Accounts, Banks, Customer Master, Supplier Master, Inventory Master
Financial Transactions	Journal Entries, Journal Vouchers, Recurring Transactions, Fixed Assets, Budget, Cost Accounting, Financial Reporting
Banking Transaction	Customer Receipts, General Receipts, Supplier Payments, Cheque and Cash Deposits, Petty Cash Transactions, IOU Transactions, Bank Reconciliations, Banking Reports
Inventory Transactions	Stock Adjustments, Stock Transfers, Stock Counting, Revaluation, Batch and Serialization Tracking, Inventory Reports
Purchasing Transactions	Purchase Request, Purchase Quotations and Quotation Evaluation, GRN, Goods Return, Supplier Invoicing, Import Costing, Purchase Reports
Sales Transactions	Sales Quotations, Sales Order, Delivery, Sales Invoice, Customer Credit Notes, Sales Reports

Duration: 22 Hrs

Starting date: 21st June 2025

Time: 1.00 pm to 3.00 pm
Sri Lanka Time (GMT+5)

Trainers:



Isuru Naotunna

Senior Project Manager - Business ERP
Business ERP Division
Perfect Business Solution Services (Pvt) Ltd



Uddhika Samarawickrama

Senior Project Manager - Business ERP
Business ERP Division
Perfect Business Solution Services (Pvt) Ltd

Investment: **Rs. 35,000/-** [Full payment @ registration]



Perfect Business Academy (Pvt) Ltd



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